

MINUTES OF A MEETING OF THE
DIRECTOR RECRUITMENT INTERVIEW
PANEL HELD IN THE WAYTEMORE
ROOM, COUNCIL OFFICES, THE
CAUSEWAY, BISHOP'S STORTFORD
ON TUESDAY, 14 NOVEMBER 2006
AT 9.00 AM

PRESENT: Councillor A P Jackson (Chairman).
Councillors M R Alexander, L O Haysey,
J O Ranger, M Wood.

OFFICERS IN ATTENDANCE:

Anne Fisher	- Chief Executive
Gerald Balabanoff**	- Interim Director of Organisational Development
Jeff Hughes*	- Head of Democratic Services
Tina Nash**	- Head of Human Resources

(* Present for all items except that recorded at Minute 4 below.
Attended reconvened meeting to record decision.

** Not present at reconvened meeting.)

1 EXCLUSION OF PRESS AND PUBLIC

The Panel passed a resolution pursuant to Section 100(A)(4) of the Local Government Act 1972 to exclude the press and public during consideration of the business referred to in Minute 4 on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the said Act.

RESOLVED ITEMS

ACTION

2 ELECTION OF CHAIRMAN

RESOLVED – that Councillor A P Jackson be elected Chairman of the Director Recruitment Interview Panel for the remainder of the 2006/07 Civic Year.

3 TERMS OF REFERENCE OF THE DIRECTOR RECRUITMENT INTERVIEW PANEL

The Head of Democratic Services submitted a report detailing the terms of reference of the Director Recruitment Interview Panel as agreed by the Human Resources Committee at its meeting held on 31 August 2006.

The Panel noted its terms of reference as detailed below:-

“... full delegated authority from the Committee on behalf of the Council to make appointments (subject to rules requiring Council to confirm the statutory functions (monitoring and chief finance officer(s)))” to the posts of Directors.

RESOLVED – that the report be received.

4 INTERVIEWS FOR POSTS OF DIRECTOR

The Panel interviewed three candidates for the three posts detailed below:

Director of Internal Services

Director of Neighbourhood Services

Director of Customer and Community Services.

The Panel adjourned the meeting at 2.50 pm and reconvened at 6.45 pm on 15 November 2006

ACTION

reconvened at 6.45 pm on 15 November 2006.

At its reconvened meeting the Panel unanimously agreed to appoint the officers now detailed to the posts of Director of Neighbourhood Services and Director of Customer and Community Services with immediate effect following completion of statutory appointment procedures.

The Panel also unanimously agreed that no appointment be made to the post of Director of Internal Services and that this post be advertised externally.

RESOLVED - that (A) Simon Drinkwater be offered the post of Director of Neighbourhood Services with immediate effect following completion of statutory appointment procedures; CE

(B) Mary Orton be offered the post of Director of Customer and Community Services with immediate effect following completion of statutory appointment procedures, and CE

(C) no appointment be made to the post of Director of Internal Services and that it be recommended that this post be advertised externally. CE

The meeting closed at 7.00 pm.

Chairman
Date